

## **AGENDA**

### **ANNUAL GENERAL MEETING: FRIENDS OF CHITTLEHAMPTON SCHOOL**

**4.15PM, FRIDAY 10TH MAY, 2019**

**LOCATION: THE BELL INN, CHITTLEHAMPTON**

**Present: Becca Brewer, Amie Seviour, Leonie Millichope, Amanda Rowe, Vicky Williams**

1. Apologies were received from Laury Hancock, Jackie Lethaby and Claire Hervin.
2. Chair's Annual Report: Becca read out a report detailing the year's fundraising activities and describing how some of the funds have been spent. Becca announced that she would not be standing as Chair again this year due to other commitments, but that she was happy to support the committee in a different role as this was helpful. The committee thanked her for her fantastic contribution over the past 2 years.
3. Treasurer's Annual Financial Report (attached): Amanda tabled a report showing the main income and expenditure for the 2018/2019 financial year. Key money raising events included the Christmas Hampers (£345) and the Summer Leavers' BBQ (£106). We started the year with a balance of £2,217.22 and finished with a total of £1,843.88. This includes £944.72 of pre-school funds which it has now been agreed will be subsumed into the overall FOCS fund.
4. Election of the new 2019/2020 committee:
  - Co-Chair: Amie Seviour
    - Proposed by: Amanda Rowe
    - Seconded by: Becca Brewer
  - Co-Chair: Vicky Williams
    - Proposed by: Leonie Millichope
    - Seconded by: Amanda Rowe
  - Treasurer: Amanda Rowe
    - Proposed by: Becca Brewer
    - Seconded by: Amie Seviour
  - Secretary: Leonie Millichope
    - Proposed by: Vicky Williams
    - Seconded by: Becca Brewer

5. Matters arising

- Mrs Evans has asked for support with funding the proposed trip to spend the 'sugar-free November' funds raised by 3 Torr ridge pupils. Vicky agreed to ask Mrs Evans if Taw pupils might also be able to participate in some way, with parent helpers. The committee approved funds of around £100 to support with the trip.
- Mrs Evans asked for funds of £200 to buy a new outside school notice-board. The committee approved this expenditure.

6. Any other business?

- **Garden:** Amanda raised the issue of garden maintenance at the school. It has been two years since FOCS invested money in re-vamping the garden and she suggested it is time to a) check on the status of the space to see if any further work is required and b) to consider what might be added to the garden (e.g. play equipment), particularly given that the children do not now go to the village park at lunchtimes.
- **Governors:** Vicky suggested that the FOCS should establish a connection with the school governors in order to support with school promotion or any other issues. This is particularly pertinent as Chittlehampton does not currently have a parent governor. It was suggested that, in the first instance, Vicky speak with Colette Colette Kiff (Parent Governor and School Champion for Chittlehampton).
- **Meeting with Mrs Evans:** It was also agreed that Vicky and Amie meet with Mrs Evans to discuss fundraising plans for next year and to understand what the key spending priorities are for Mrs Evans and her team.
- **Leavers' Event:** Initial ideas were discussed for a Year 6 Leaver's Event for 2019. It was suggested that we might hold the event at the school this year and a 'street/playground party' or fete-style event was discussed. Leonie agreed to speak with Mrs Evans/Mrs Bunyard to firm up ideas and find a date in the school diary.

7. Date of next meeting set for: 3.30pm, Tuesday 18<sup>th</sup> June, 2019 in school.

**FOCS TREASURER'S ANNUAL REPORT 2018/2019**

<b>Date</b>	<b>Details</b>	<b>Money In</b>	<b>Money Out</b>	<b>Balance</b>
June 2018	Roman Visit		£190	2217.22
	Lolly sale	£15	£5	
	Bike pump		£10	
	Sports day Rosettes		£30.75	
	Sports day lollies		£5	
	Sports day drinks	£13.50	£12.50	
	Taw beach trip coach		£120	
	Beach ranger		£25	
	Yr 6 sweets		£13.50	
July 2018	BBQ profit	£106.50		
September 2018	Lottery fee		£20	
	Cricket club rent		£10	
	Insurance		£99	
October 2018	Charmouth coach		£265	
	Book cake sale	£63.98		
December 18	Raffle tickets		£20	
	Hampers	£345		
	Mulled wine etc		£43	
April 2019	Easter raffle			
	Easter eggs prizes		£16.70	
				<b>1843.88</b>

Preschool fund current balance - **£944.72**

School funds - £1843.88 - £944.72

**= £899.16**

**3/5/2019 Prepared by AR**