

MEETING MINUTES

FRIENDS OF CHITTLEHAMPTON SCHOOL

7.00pm, 3 Nov 2020

LOCATION: Virtual Meeting on Zoom

Present: Vic Williams, Rachael Yorkie, Amie Seviour, Leonie Millichope and Becca Brewer

Apologies: Amanda Rowe

Treasurer's update:

Amanda sent an update in her absence stating that the current FOCS balance is £1,229.15. The only known expenditure not accounted for is £10 for the annual Forest School peppercorn rent which has now been paid.

Matters arising:

1. Minutes of the meeting of 9th March 2020 were signed off.
2. Spending priorities:
 - a. Vic and Aimie reported back on their meeting with Mrs Evans at which she requested financial support from FOCS for a number of Christmas activities for the children. This includes a visit by Entertainingly Different to perform an in-school panto (cost: £400) and gifts for the school Christmas party. FOCS agreed to fund these items. It was agreed that books and sweets would make good presents for the children and Rachel and Becca agreed to source these.
 - b. Mrs Evans also plans to prepare a short, outdoor nativity play with the children in the hope of performing this for parents in the playground at the end of term. The children will also be making lanterns for this event. FOCS discussed providing the children with a treat of some kind at this event depending on what is permitted. A stocking of sweets each was suggested and 'bring your own' refreshments for the parents.
 - c. School trips: thinking ahead to some possible outdoor trips in the spring, both Rosemoor and Pinkery Outdoor Centre on Exmoor were suggested as offering some fun outdoor options for the children without involving too much travel. Leonie agreed to investigate further.
3. Fundraising:
 - a. Aimie reported that the Easter Raffle was interrupted by the lockdown in March after 12 squares had been sold. Aimie agreed to hold the draw and source a prize for the winner. The Committee agreed that it would not be feasible to hold the usual Christmas hamper raffle this year, but that this

event would be deferred until the new year. An Easter Bingo and hamper event was suggested, and everyone agreed this would be a fun idea.

- b. Instead of the hamper raffle this year, Vic suggested the children might instead contribute to the local food bank by taking turns to bring in food items each day of December until the end of term to create a hamper donation of their own. Leonie agreed to contact Mrs Evans to ask how we might support with this.
 - c. Eco-warrior: Leonie agreed to ask Mrs Evans if fundraising is still required to help the children achieve their Gold award.
4. School promotional activities:
 - a. FOCS has agreed to fund another 3 months of promotional advertising for the school.
 5. School garden maintenance and improvement:
 - a. The school wendy house is leaking and needs renovating. Guy and Peter are fixing the roof on Saturday 7th November.
 - b. Bark needs replacing. Parents with accounts at local suppliers agreed to get quotes for play grade bark and Guy agreed to work out approximately how much top up bark might be required.

Any other business

None reported.

Date of next meeting (AGM)

1. Postponed AGM (due to Covid 19) is set for Monday 23rd November (Zoom call) at 7pm.