

MEETING MINUTES

FRIENDS OF CHITTLEHAMPTON SCHOOL

WEDNESDAY 13th JUNE, 2018

LOCATION: BELL INN

Present: Becca Brewer (Chair), Leonie Millichope (Secretary), Vicky Williams, Amy Seviour

Apologies: Amanda Rowe (Treasurer), Laury Hancock

Treasurer's update

- Balance: Amanda submitted an update showing the bank balance to be £2,217.22 as of 10th June 2018. The pre-school fund stands at £944.72, leaving available funds of £1,272.50. £30 raised at the lolly sale will be added to this.
- Expenditure: upcoming expenses include £120 for Taw coach trip. Mr Parsons also asked if another £70 might be made available for other Taw resources to make it equal to the Torridge spend on their Roman visit.
- £15 for a new ball pump.

Matters arising:

- **Sports Day:**
 - Agreed to source rosettes for prizes and to serve ice-pops on the day for the children. These will be free for participants and we'll bring some extras to sell.
- **Fundraiser/end of term bash: Thursday 19th July:**
 - Decided to opt for a Cricket/rounders afternoon of family sports followed by a leaver's BBQ (with all invited). We agreed to serve burgers, sausages and veggie options. We shall need to source sauces, buns and drinks, and serve tea and coffee (still plenty of this in our FOCS stash). We will also need milk.
 - School has agreed to organise all the sports.
 - Jane Webber has kindly agreed to organise the BBQ and will source all the meats. We need to get the veggie options, plus other items noted above.
 - Leonie has checked with John that it is ok to use the cricket pitch and pavilion. There are 2 charcoal fired BBQs on site which we are welcome to use (they may need cleaning). Need to check with Jane if she will bring her own.
- **Book donation and sale event (revamping the library)**

- Pauline from the shop kindly donated £75 to the book fund and Mrs Evans will be purchasing new books with this.
- Mrs Evans would like particular kinds of books for the library - Leonie will find out what the criteria are and create an advert to post at school/for bookbags.
- We suggest running an after-school book sale event in September. We shall ask parents/children to donate books in the run up to end of term and to clear out their shelves over the holidays and bring in anything else they find. We shall ask Mrs Evans to sift what is collected to separate out items suitable for the library. Whatever is left can be offered to buy at the book sale. So the idea has mutated slightly from 'swap a book for a cake'. We can consider whether we should offer a free cake at the book sale as enticement and as thanks for the donations which will have come in advance, but we could also have some for sale on the day too.
- Amy Seviour is a rep for Usborne and will investigate if she is able to also offer Usborne books at the sale (this could potentially generate some 'credit' for the school with Usborne to purchase titles). Amy to investigate and come back to us.
- **Forest School Shelter:**
 - Have agreed with Rachel Pearson to keep this simple – four posts and tarpaulin. Guy will speak to Rachel to firm up specification. Then it would be helpful to fix a weekend for the 'build' and get some helpers along. Rachel has volunteered to help with this.

Any Other Business:

- **Fundraising ideas:**
 - Autumn fundraiser: Vicky raised the idea of ferret racing and offered to investigate a little more about how this works in practice. Back-up option is a sponsored walk. Will aim to schedule for early October.
 - Fabric collection: idea was suggested that we could have a clothes collection then ask 'the big fabric' company to collect it for recycling and re-use. The company 'pays' for these donations, and they will also take it all away.
- **Spending priorities: we reviewed the list which was generated by parent feedback earlier in the year:**
 - Books - we are making progress on this.
 - Swimming – has been discounted as not financially feasible.
 - Interactive whiteboards – still on school wish-list.
 - Climbing wall – for playground.

- **Promotion of the school:** we discussed supporting some promotional activity for the school to support its pupil recruitment efforts. Becca offered to contact South Molton News.

Date of next meeting

- Date to be confirmed.